

Nov. 16, 1955

MINUTES

Air pollution SF Bay area

ORGANIZATIONAL MEETING OF BOARD MEMBERS
BAY AREA AIR POLLUTION CONTROL DISTRICT

Wednesday, November 16, 1955

Farallon Room, Civic Auditorium, Richmond

The members of the Board of the Bay Area Air Pollution Control District met this date, there being present the following:

Alameda County	- Francis Dunn, Jr.
	Weldon L. Richards
Contra Costa County	- Ivan T. Goyak
	E. St. P. Bellinger
Marin County	- Arthur Kanzee, Jr.
San Francisco County	- William C. Blake
San Mateo County	- Martin A. Poss
	Andrew C. Byrd
Santa Clara County	- Sam P. Della Maggiore
	A. Watson Conner

Absent members:

Marin County	- William A. Gness
	(represented by Chester Cohen)
San Francisco County	- Clarissa S. McMahon

The meeting was called to order at 10:00 o'clock a.m. by Ed. J. J. McKeegan, Acting Mayor of the City of Richmond, who greeted the group assembled and expressed the pleasure of the City of Richmond in having the initial meeting of the Board at its Civic Auditorium, and wished the Board Godspeed and great success in the accomplishment of its purposes.

W. G. Buchanan, Supervisor, 4th District, Contra Costa County, welcomed all in attendance on behalf of Contra Costa County, briefly reviewed the activities of that county in support of air pollution control legislation, and assured the Board that it would have the wholehearted support of Contra Costa County.

Mr. Buchanan then introduced the men present who were among those responsible for the legislation being in effect, namely,

Richard J. Dolwig, Assemblyman 26th District
Wm. Byron Rumford, Assemblyman 17th District
S. C. Masterson, Assemblyman 11th District

Introduction of the Board members present was followed, at the suggestion of Mr. Buchanan, by all in attendance introducing themselves and stating their connections. Those in attendance not previously mentioned were:

Jack Williamson, Reporter, Oakland Tribune
Jack Bradshaw, Reporter, Richmond Independent
Will Stevens, San Francisco Examiner
Chester Cohen, representing Supervisor William Gness, Marin County
J. Frederickson, Supervisor, Contra Costa County
Edwin S. Howell, City Manager, Richmond
John M. R. Hope, Administrative Officer, Los Altos
D. M. Teeter, County Administrator, Contra Costa County
E. R. Stallings, County Manager, San Mateo County
R. J. Reynolds, Deputy City Attorney, San Francisco
Matthew S. Walker, District Attorney's Office, Contra Costa County
Wilfred D. David, M.D., Regional Office, US Public Health Service
F. E. DeMartini, Regional Engineer, USPHS, San Francisco
Frank M. Stead, Chief, Div. of Env. San., State Dept. of Public Health
John A. Maga, Chief, Bureau of Air Sanitation, State Dept. of Public Health
S. F. Dommies, Jr., Health Department, City of Oakland
E. S. Bodine, Shell Chemical Corporation, Pittsburg, California
P. J. Moran, Chairman, Air Pollution Control Committee, Bay Area Council
W. J. O'Connell, Consultant, Contra Costa County and Bay Area Council
Marjorie Blair, Bay Area Council
George J. Taylor, Consulting Engineer, Berkeley
J. H. Dempsey, Chairman, Contra Costa County Advisory Committee

J. H. Easthagen, California Research Corporation, Richmond
T. E. Hall, California Manufacturers Association, San Francisco
R. S. Coulter, Bethlehem Pacific Coast Steel Corporation, San Francisco
V. A. Fink, General Chemical - Pittsburg Industrial Assn. Port Chicago
N. McLeod, Plibrico Company, Project Engineer, El Cerrito
H. Van Hille, President, American Engineering & Mfg. Corp., El Cerrito
L. C. Keading, Standard Oil Company, Richmond
Ed Harding, Pacific Telephone and Telegraph Company, Richmond
Ken Moeller, Manager, Manufacturers Division, Oakland Chamber of Commerce
John Sugden, San Leandro Chamber of Commerce

At this point Mr. Buchanan stated his belief that it was the desire of the group assembled to get the show on the road as expeditiously as possible and called for the selection of a permanent Chairman. He then announced that nominations were in order for the election of a permanent Chairman of the Board.

Mr. Goyak moved that the name of Martin A. Poss be placed in nomination as Chairman; the motion was seconded by Mr. Byrd and unanimously carried. Mr. Della Maggiore moved that the nominations be closed, which motion was duly seconded. Mr. Buchanan then stated that it had been moved and seconded that the nominations be closed, one nomination having been placed before the Board, that of Martin A. Poss, which motion unanimously carried. Therefore, by the Board's action, Mr. Poss had been unanimously elected to act as Chairman, and the gavel was presented to the elected Chairman.

The newly elected Chairman, Martin A. Poss, thanked each member of the Board for his expression of confidence, and affirmed his intention to devote every thought and energy toward the fulfilment of the duties of the position.

At this time, 10:14 o'clock a.m., a recess was called to enable the press photographers present to obtain pictures of the Board members. The meeting reconvened at 10:20 o'clock a.m.

Chairman Poss introduced E. Robert Stallings, County Manager, San Mateo County, who reviewed briefly the history of the air pollution legislation, pointing to the meeting of the Assembly Interim Committee on Public Health, Conservation, Planning and Public Works, held in Oakland on February 8, 1954, as the first impetus to the adoption of legislation resulting in the formation of this organization. He recognized the work of many individuals, both on the Interim Committee and on the Working Committee appointed to draft the legislation. A copy of Report Number 4, Volume XIII, Assembly Interim Committee Reports 1953-55, entitled Air Pollution in the San Francisco Bay Area, was handed to each member of the Board, as it contains the text of the proposed legislation as submitted by the Working Committee, as well as many excellent pieces of research applying to the air pollution problem. Particular acknowledgment was made of the legislative activities of Assemblyman Dolwig, Assemblyman Masterson, and of the contributions of Francis C. Lindsay, Chairman of the Assembly Interim Committee on Conservation, Planning and Public Works, and of Stanford C. Shaw, Chairman of the Joint Subcommittee on Air Pollution, before their legislative terms expired.

At this time Assemblyman Rumford spoke briefly, mentioning the part Mr. Stallings had in blending the thoughts and opinions of supporting groups and individuals into legislation on which there could be some harmony. He reported that on a visit he had made to Los Angeles the previous week he had heard one of the representatives of the automobile industry say that by late fall next year some device should be available to curb exhaust fumes and unsaturated hydrocarbons from automobiles. He also congratulated the Bay Area Council for their promotion of the air pollution legislation.

Mr. Stallings continued his remarks on the history of the legislation, pointing out the amendments proposed by the San Mateo County Manufacturers Association, the Bay Area Council, the Contra Costa Advisory Council on Air Pollution, the San Francisco and Oakland Chambers of Commerce, and others, which were incorporated in the final bill. Mention was made of the fact that Sonoma, Napa, and Solano Counties were originally included in the proposed

district, but since those counties felt they were primarily rural and agricultural and they did not really have the problems of the more metropolitan areas, therefore they did not believe it was time for them to actively participate in a regional district. Accordingly, amendments were submitted to delete these three counties. However, it is still in the legislation that they may come into the district upon resolution of their Boards of Supervisors. Credit was given to the fine cooperation and the helpful suggestions of the counties and cities in working with the committee drafting the legislation, whose task could not have been completed without this assistance. The main thought of the Working Committee was, and it is still embodied in the Act, that the administrative structure would be so organized to cause least difficulty with existing jurisdictions and make it possible for the Board to take advantage of existing agencies in jurisdictions around the Bay Area in handling house-keeping functions for the District, rather than setting up separate organizations.

Chairman Poss introduced Mr. Dolwig, whose statement is contained in full in these minutes, on the suggestion of Mr. Dunn.

REMARKS OF ASSEMBLYMAN RICHARD DOLWIG to the first meeting of The Board of Directors of the Bay Area Air Pollution Control District meeting November 16 at Richmond City Hall ---

This is an historic occasion, the first meeting of the Board of Directors of the Bay Area Air Pollution Control District.

This is the first time that the problem of air pollution has been confronted by the people of a great metropolitan area before that problem has become critical. In the cases of other cities, action has been delayed until those cities were irreparably damaged.

For the first time in the history of this country, the problems of polluted air are being approached on a truly regional basis without being limited by local political boundaries. This board also is the first to approach the control of air pollution on a sound technical basis without resorting to indiscriminate use of police power.

I confidently predict that your board will write still more important history by preserving for the people of the Bay Area the world-famous climate which is its greatest asset.

You are meeting here today by authority of the Bay Area Air Pollution Control Law (AB 3545), enacted by the legislature last May. I am proud of the fact that this law bears my name. But I am certain that all of you are keenly aware of the many others who have taken part in the formulation of this legislation.

The law certainly cannot be credited to any one person, or to any single organization, city or county. As a matter of fact, it was not developed at this one session of the legislature. As long ago as January, 1950, Mayor Elmer Robinson and the officials of the city of San Francisco urged the adoption of regional control measures in testifying before the legislative committee headed by Assemblyman Randal E. Dickey of Alameda County.

I was a member of that committee and we introduced legislation that year and each succeeding year. Many other proposals have been presented by other legislators, including Assemblyman Byron Rumford of Berkeley; Thomas Maloney of San Francisco, and Brick Masterson of Contra Costa County. It would be impossible to mention here the names of all those persons and groups whose work in this field has been most helpful.

The bill finally enacted was the result of the combined work of all of these people.

I am honored by your invitation to appear here today and review the purpose of the legislation.

Digitized by the Internet Archive
in 2025

Certainly, after the unpleasant experience throughout the Bay Area last week, it is not necessary to discuss the reasons why a law is needed. And it is not necessary to detail the unhappy experiences of other cities who waited too long before calling a meeting like this.

You may have noticed that I do not use the word "Smog." I prefer to talk in terms of the matchless climate which we enjoy. It was the intention of all of us that this legislation should preserve the refreshing air that has become such a cherished asset.

Meteorologists tell us that the very factors which account for our unique and enjoyable climate, at the same time make us unusually vulnerable to air pollution. The long, storm-free summers which we enjoy, and the almost permanent temperature inversion which moderates our climate, result in the accumulation of waste products which otherwise would be harmless.

All of you know that as our population increases, with a corresponding increase in motorized, industrial and community activity, we face the inevitable clogging of the air by these man-made wastes unless we take positive, protective action.

We must take that action! That is the purpose of the law you are called upon here to organize and administer.

The law and its administration should be worked out with the aid of your legal and technical advisors.

I want to confine my remarks to the major provisions of the law.

First of all, it is a region-wide measure. The board has authority to act in this field throughout the five counties and within the cities of those counties. This gives a truly regional approach which we believe is the only practical and effective way to attack the problem.

Realistically, the law provides for a waiting period, during which the board and its staff is directed to conduct the surveys and studies necessary as a basis for control measures. I feel like emphasizing this point so the people will not expect drastic measures and miraculous results tomorrow.

You will ask and hope for patience from the people of your counties so you may proceed in an orderly manner, free from the harassment of demands for hasty action.

The law attempts to insure this orderly procedure by withholding authority to adopt specific regulations until October, 1956.

This does not mean, however, that the board should not encourage the cities, industries and homeowners to take steps that are obvious to reduce unnecessary discharges of waste material into the air.

As a matter of fact, it is hoped that all concerned in the Bay Area will use this waiting period to look critically at their own houses and get them in order even before regulations are adopted.

The bill was written in the spirit of cooperative response. This is an important feature of the law. When it is found necessary to adopt regulations, wide latitude will be given in making whatever corrections are necessary to meet the boards's requirements.

The burden of performance is thus placed upon all parties concerned with air pollution, leaving the board in the unequivocal position to demand results without detailing how they are to be achieved.

This is in contrast to the approach used elsewhere which places the board in the position of having to prescribe both what is to be

accomplished and dictate the methods used.

We would be deluding ourselves if we did not provide measures to take care of those laggards and others who refuse to comply with the board's regulations. The law provides a strong procedure under which the board can obtain compliance. This is your big stick!

Out of your experience in administering the law, changes may be desirable. I am sure you will get full cooperation of the legislature so you will have everything you need to accomplish this important job.

This problem is of such vital importance that you can be assured of legislative action at any subsequent session of the legislature.

This meeting has not been called one day too soon. We have suffered frustrating delays in recent years. That is behind us.

But every person in the Bay Area realizes the tremendous burden which has been placed upon your shoulders, and the people of the District are confident that this board will discharge that responsibility expeditiously and constructively.

.

Introduced next by the Chairman was Mr. E. S. Bodine, Vice President of the Bay Area Council, who spoke on the Bay Area Council's activities in assisting in the formulation of sound legislation to combat the air pollution problem, and pointing out the contributions of the San Francisco and Oakland Chambers of Commerce, the Contra Costa Advisory Council on Air Pollution, and the Alameda County Industries Association. He read a letter from Richard J. Elkus, Chairman of the San Francisco Bay Area Council, Inc., dated November 14, 1955, expressing the desire of the Council to make itself of the most possible value to the District and offering the services of Mr. Pat Moran, Chairman of the Council's Air Pollution Control Committee, for an initial period in forming the District. Mr. Moran suggested an interim period of 90 days. The Council, since enactment of AB 3545, has prepared an analysis of that bill and other legislation on the subject, including graphic charts setting forth what it deems to be a feasible pattern for operation of the law. A copy was handed to each Board member, and Mr. Bodine indicated that sufficient copies had been made so that each Board member might have eight copies, the additional copies being available at the Bay Area Council office. The services of W. J. O'Connell, Consulting Engineer, were recognized in this connection. Mr. Bodine also provided each Board member with a copy of a report of the California State Department of Public Health called "Clean Air for California."

The Chairman called for discussion of appointment of other officers as provided in Section 24354.5 of Assembly Bill 3545. He suggested the need for a Vice Chairman as well as a Board Secretary (not the Executive Secretary). Mr. Byrd asked if the Secretary or the Vice Chairman should be named first, and it was the opinion of the Chairman that the Vice Chairman should be selected first, then the Secretary. He declared nominations open for office of Vice Chairman.

Mr. Richards moved that the name of Francis Dunn, Jr., be placed in nomination as Vice Chairman; the motion was seconded by Mr. Byrd. Nominations were closed, and Mr. Dunn declared to be the unanimously elected Vice Chairman of this Board.

The Chairman then called for nominations for the office of Board Secretary. Mr. Byrd submitted the name of Ivan T. Goyak; the motion was seconded by Mr. Kanzee, and after a motion by Mr. Della Maggiore for closing of nominations was duly seconded, Mr. Goyak was declared the unanimously elected Secretary of the Board.

A discussion ensued as to whether a Treasurer would be appointed at this time. Section 24370.6 of the bill was quoted, and it was agreed to defer the consideration of appointment of a committee to select a District Treasurer until later in this meeting, and to permit a short recess in order that the

gentlemen of the press might take pictures of the elected officers of the Board.

Mr. Della Maggiore moved that Roberts' Rules of Order be adopted as the official rules of order of this Board. The motion was seconded by Mr. Richards, and carried.

Chairman Poss suggested that the next item of business might be the setting of the date and place of the next meeting of the Board in order that any committees subsequently appointed might be guided thereby in their assigned duties. After considerable discussion of suitable dates, Mr. Della Maggiore moved that the next meeting of the Board be held on Wednesday, December 28, 1955. Mr. Blake offered to secure a place in San Francisco for the meeting, and after an answer in the affirmative to Mr. Richards' inquiry as to whether the Board would alternate meeting places, the time and place suggested by Mr. Della Maggiore and Mr. Blake were agreed upon.

A motion was made by Mr. Dunn, seconded by Mr. Goyak, and carried, that it be left to the discretion of the Chairman to appoint a Committee of Board members to prepare job descriptions and recommend salaries for Executive Secretary and Air Pollution Control Officer, a report of the committee to be made at the Board meeting on December 28.

Mr. Della Maggiore questioned whether all committees would be appointed at the discretion of the Chairman, and Mr. Goyak suggested that city representatives be on each committee. The Chairman, after a discussion of the appointment of a committee to canvass this Board and others for suggestions on appointments to the Advisory Council, and to select from the lists the required representations and make recommendations of 20 persons and 12 alternates for consideration and confirmation by the Board as a whole not later than February 15, 1956, indicated that if the selection were at his discretion he would appoint Mr. Kanzee, Mr. Blake, and Mr. Richards to serve with the Board Chairman, Vice Chairman and Secretary. Mr. Goyak pointed out that this did not include representation from Santa Clara County and submitted the name of Mr. Conner as an additional member of the committee. Mr. Dunn moved that the three Board officers and Mr. Kanzee, Mr. Blake, Mr. Richards, and Mr. Conner be named as the members of the committee to recommend persons for the Advisory Council. The motion was seconded by Mr. Della Maggiore and carried.

Mr. Dunn moved that the appointment of a committee to select a District Treasurer and act as Finance Committee be left to the discretion of the chairman, including the decision as to the number of Committee members to be appointed, which motion was seconded by Mr. Richards, and carried. His motion included the provision that the committee should make its recommendations at the December 28 meeting.

The Chairman called for the selection of a location for permanent offices of the Board. Mr. Dunn suggested referring the matter to the Finance Committee. Mr. Goyak moved that the selection be made by the 7-man committee appointed earlier in this meeting to recommend appointments to the Advisory Council. The motion was seconded by Mr. Richards and carried.

Since it was felt essential to establish a policy on news releases in the name of the District, the Chairman asked for the opinion of the Board members, indicating his preference that the responsibility not rest with the Chairman. Mr. Richards suggested that the Secretary might be designated as the one to make official news releases, but Mr. Blake felt that the Chairman should be so designated. Mr. Della Maggiore moved that the Chairman be the only one authorized to make press releases in the name of the District, and, upon second by Mr. Goyak, the motion carried.

At this time the Chairman called upon Assemblyman Rumford to announce if a date had been set for the January hearing of the Joint Subcommittee on Air Pollution. Assemblyman Rumford stated that a date for the hearing will be worked out with the Board and announced later.

The Chairman asked if there were any communications received by Board members on which they wished discussion or placement on a future agenda. At

the request of the Chairman, Mr. Goyak read letter of Clarissa S. McMahon, Supervisor, City and County of San Francisco, expressing her regrets that she was unable to attend the organization meeting of the Bay Area Air Pollution Control District, and requesting that, if at all possible, the Board consider joining with the Los Angeles Air Pollution Board in sending a strongly worded request to the automobile industry, asking that they seek some means of correcting the air pollution caused by automobile or truck exhausts. Assemblyman Rumford repeated his earlier statement that he had been informed of the probable availability of some device late next year to curb exhaust fumes. Mr. Blake felt that perhaps the thing to do at this time would be to obtain all possible information on the subject from the Los Angeles Board as a guide to this Board. Upon motion of Mr. Della Maggiore, seconded by Mr. Conner, the Secretary was instructed to write to Los Angeles County for whatever information is available on the subject of air pollution. Mr. Dunn suggested adding to the motion that the Secretary begin to accumulate a library of publications and reports on air pollution.

The Chairman announced that he had received three communications relating to the position of Control Officer, which would be turned over to the personnel committee. He also handed to the Secretary a certified copy of his official appointment and oath of office as the member of the Air Pollution Control District Board selected by the San Mateo County Board of Supervisors.

Mr. Goyak referred to the offer by the Bay Area Council of Mr. Moran's services, and invited Mr. Moran to avail himself of the facilities of Mr. Goyak's Richmond office and staff. Mr. Blake felt he could locate an office in San Francisco if that would be more convenient to Mr. Moran. After a determination that Mr. Moran's services would be without cost to the Board, Mr. Conner moved that the Board accept the Bay Area Council's offer for Mr. Moran to serve the Board for 90 days. Mr. Della Maggiore seconded the motion. After Mr. Dunn's question as to the capacity in which Mr. Moran would serve, and the Chairman's decision that it would be as consultant, the motion was carried.

Mr. Della Maggiore asked if Mr. Goyak's offer of office space in the Contra Costa County offices at the Civic Center in Richmond should be accepted. Mr. Moran was consulted as to what location would be most convenient for him, and he indicated that Richmond, San Francisco, or San Mateo County offices would be equally satisfactory. It was decided to accept Mr. Goyak's offer and to consider the County Building, 100 - 37th Street, Richmond, California, the temporary address of the Board.

Mr. Dunn asked about the filing of certificates of appointment, and it was agreed that it would be good practice for the first Board members to file such certificates with the Board Secretary, the express provisions of AB 3545 to apply on all future appointments.

Mr. Goyak introduced Mr. Matthew S. Walker of the District Attorney's office of Contra Costa County, and suggested him as legal adviser to the Board. The Chairman asked if it were the pleasure of the Board to accept Mr. Goyak's suggestion. There were no objections. Mr. Blake indicated that Mr. R. J. Reynolds, Deputy City Attorney, San Francisco, would be glad to cooperate. Mr. Reynolds said he was sure that the San Francisco City Attorney's Office would be glad to provide a legal adviser whenever the Board met in San Francisco, and presumed that the legal department in any county in which the Board met would be glad to provide an adviser in that county in addition to the legal adviser. Mr. Reynolds called the attention of the Board to the Act of the 84th Congress, Public Law 159, providing for technical and research assistance to all local boards dealing with this problem. He thought this Board might procure some help in the research that it will be carrying on between now and October 1956 when it really goes into action. Since Congress has appropriated five million dollars to be of assistance to such Boards as this, Mr. Reynolds thought the possibilities of getting such assistance should be explored.

In closing the meeting, the Chairman urged the Board members to pull together to effect a cooperative organization that will work all for one and one for all, believing that, with the vehicle of AB 3545, before too long at least a measure of success in this venture will be achieved.

Mr. Della Maggiore invited any city or county official or any private citizen to visit the Santa Clara County Air Pollution offices established under the direction of Dr. Turner, Santa Clara County Health Director.

The meeting was adjourned at 12:05 o'clock p.m.

Secretary

BAY AREA AIR POLLUTION CONTROL DISTRICT

District Chairman Martin A. Poss, pursuant to authorization granted at the first Board meeting, announces the appointment of the following Committees:

PERSONNEL SELECTION COMMITTEE

Sam P. Della Maggiore - Chairman
Andrew C. Byrd
Francis Dunn, Jr.
Clarissa S. McMahon
E. St. P. Bellinger

The immediate objective of this Committee would appear to be:

- (1) Preparation of job description, minimum qualifications, and salary range for Executive Secretary position.
- (2) Preparation of job description, minimum qualifications, and salary range for Air Pollution Control Officer position.

It was the consensus of the Board that this Committee make its determinations and report at the December 28 meeting of the Board its recommendations for Board action. Upon action by the Board, the Committee would obtain applications for both positions and screen such applications towards the selection of three qualified candidates for each position for recommendation and review by the Board.

ADVISORY COUNCIL SELECTION COMMITTEE

Weldon L. Richards - Chairman
William C. Blake
A. Watson Conner
Francis Dunn, Jr.
Ivan T. Goyak
Arthur Kanzee, Jr.
Martin A. Poss

The immediate objective of this Committee appears to be the canvassing of Board members and others for suggestions on appointments of 20 members to the Advisory Council, in accordance with the objectives of the Act. It has been suggested that in the compilation of this original list of 20, approximately 12 alternates be likewise submitted in the event of inability of one of the original selectees to serve.

This Committee should seek to make its recommendations to the entire Board by not later than the February meeting of the Board.

In accordance with action at the November 16 Board meeting, this Committee is likewise charged with the responsibility of recommending to the Board the location of the permanent offices for the Bay Area Air Pollution Control District. No deadline date has been established for this recommendation.

BUDGET AND FINANCE COMMITTEE

William C. Blake - Chairman
William A. Gnoss
Ivan T. Goyak
Andrew C. Byrd
Sam P. Della Maggiore
Weldon L. Richards

The functions of this Committee appear to be twofold:

- (1) In accordance with the terms of the Act, to negotiate for and select a County Treasurer from among the County Treasurers within the District to act as Treasurer of the Air Pollution Control District. At the same time it would appear appropriate that negotiations with the Auditor or Controller of the same county be undertaken in order that the total financial procedures of the District may be expeditiously conducted by the fiscal offices of one county.
- (2) The second and very important function of this Committee would be to recommend a budget representing the proposed financial requirements of the District for the current fiscal year and until June 30, 1956. It would also seem appropriate for this Committee to undertake the projection of financial requirements for purposes of the 1956-57 fiscal year, as it will be necessary for the District to file estimates of its financial requirements with the different counties prior to March 31, 1956. Following the formula set forth in the Act, this Committee likewise will concern itself with the allocation of the total budgeted cost within the counties included within the District.

MINUTES

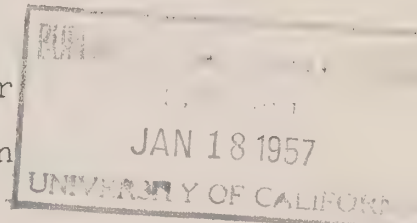
MEETING OF BOARD MEMBERS BAY AREA AIR POLLUTION CONTROL DISTRICT

Wednesday, December 28, 1955
10:00 a.m.

City Hall
San Francisco, California

The members of the Board of the Bay Area Air Pollution Control District met this date, there being present the following:

Alameda County	- -	Francis Dunn, Jr. Weldon L. Richards
Contra Costa County	- -	Ivan T. Goyak E. St. P. Bellinger
Marin County	- -	Arthur Kanzee, Jr.
San Francisco County	- -	Clarissa S. McMahon
San Mateo County	- -	Martin A. Poss Andrew C. Byrd
Santa Clara County	- -	Sam P. Della Maggiore A. Watson Conner



Absent Members:

Marin County	- -	William A. Gness
San Francisco County	- -	William C. Blake

The meeting was called to order at 10:10 a.m. by Chairman Poss who expressed his appreciation for the attendance at the meeting and took the opportunity to wish the members the season's greetings.

The Chairman asked the wishes of the members regarding the minutes of the previous meeting held November 16, 1955, copies of the minutes having been mailed to each director. Mr. Dunn moved that the minutes be approved as received, seconded by Mr. Della Maggiore and the motion was carried.

Chairman Poss next requested committee reports.

Mr. Della Maggiore, chairman of the Personnel Selection Committee reported that his committee had prepared tentative job descriptions for the positions of Control Officer and Executive Secretary. Copies of these job descriptions had been given to each member. He also stated that it was the feeling of his committee that the Air Pollution Control Officer should be hired as soon as possible and perhaps the employment of the Executive Secretary should be held off so that the Air Pollution Control Officer could assist in selecting the Executive Secretary. Mr. Conner moved that \$15,000 be set as a minimum salary for the Air Pollution Control Officer initially so that the District could start to receive applications. Seconded by Mr. Goyak and carried. It was then suggested by Mr. Poss that the minimum salary for Executive Secretary be set at \$10,000.

After considerable discussion including a recommendation to eliminate the requirement for a college degree from the job descriptions, Mr. Della Maggiore moved that the Board members review these tentative job descriptions and submit their comments to him by January 15, 1956. Then his committee could make necessary revisions and report back to

the Board at the next meeting in February. Mrs. McMahon seconded the motion and it was carried. Mr. Dunn commented that the services of the State Personnel Board might be utilized to assist in screening applicants for this position.

Mr. Richards, chairman of the Advisory Selection Committee reported that his committee wished to recommend the following policy in regard to the selection of members for the Advisory Council:

The Advisory Council Selection Committee shall ask each of the twelve members of the Board to select one member and an alternate (in the ten categories listed in the Act). These selections are to be transmitted in writing on forms provided to the Advisory Council Selection Committee, in care of Weldon L. Richards, Chairman. It is suggested to Board members that their selection not be in the same category as their alternate. (This arrangement will assist the Committee in seeing to it that all categories are represented, as required by the Act.) It is further recommended by the committee that no Board member place in nomination a candidate or alternate for the Advisory Committee without first screening the man to see if he will serve in accordance with the Act. In order to be considered by the Committee, the names of nominees and the alternates proposed by the Board members must be returned to the Committee by February 1, 1956.

The Committee also recommends to the Board that it not be mandatory for this Committee to come up with a recommendation of all twenty members at one time but rather to submit to the Board those members who have been screened and approved prior to the next regular Board meeting. The Committee felt there may well be too much work in submitting the names of all twenty members prior to the next regular meeting.

The Committee further recommends to the Board that the terms of office for the Advisory Council Selection Committee be set at a definite date, running from June 1, 1956, and that the twenty members of the Advisory Council be broken down in to seven three-year terms, seven two-year terms and six one-year terms; the terms for each to be selected by lot.

After discussion Mr. Richards moved that the Board adopt the policy recommended by the Advisory Selection Committee in regard to the selection and appointment of members for the Advisory Council. This motion was seconded by both Mr. Dunn and Mr. Conner and carried.

Mr. Richards then reported his Committee felt the selection of a permanent headquarters for the Bay Area Air Pollution Control District should be postponed for the time being. The discussion which followed indicated that the opinion of the Board favored San Francisco because of its central location as a site for headquarters for the Air Pollution Control District. Chairman Poss commented, that while we have no way of forecasting our needs in regard to the type of offices required, it would be advisable if we could start by selecting a city as the location, then look for suitable space in the city selected. Mr. Richards moved that his committee be given an additional 30 days to further consider this matter and report back with a semi-permanent site in the San Francisco area to accommodate the headquarters for the next year or so. The motion was seconded by Mrs. McMahon and carried.

In the absence of Chairman Blake of the Budget and Finance Committee, Mr. Goyak reported that this committee recommend the adoption of a tentative budget totaling \$26,000 to cover the period January 1, 1956 to June 30, 1956.

Board Members, Pay and Expenses.....	\$ 3,000
Advisory Council Members, Expenses.....	750
Salaries, Exec. Secty. and Control Officer...	10,000
Salaries, Clerical.....	3,000
Audit and Treasury Fees.....	500
Legal Services.....	3,500
Rent, Furniture, Moving, etc.....	2,000
Stationary, Telephone, Misc. Supplies, etc.....	500
Transportation.....	750
Contingency.....	<u>2,000</u>
Total.....	\$26,000

After discussion it was moved by Mr. Richards that this tentative budget be adopted. The motion was seconded by Mr. Byrd and carried. Mrs. McMahon commented the district might consider contracting for legal services with a County's District Attorney's office.

Mr. Goyak then reported the Budget and Finance Committee also recommends that the Treasurer of the City and County of San Francisco be designated as the official treasurer of the Bay Area Air Pollution Control District. At this point Mrs. McMahon introduced Mr. Ross, Auditor-Controller of the City and County of San Francisco, who stated that in his opinion the City and County of San Francisco would be able to handle the funds for the District subject to the approval of a working agreement between the Air Pollution Control District and the City and County of San Francisco. It was moved by Mr. Dunn that the Treasury of the City and County of San Francisco be designated as Treasury for the Air Pollution Control District subject to the approval of a working agreement between the two agencies. The motion was seconded by Mr. Della Maggiore and carried.

Chairman Poss then directed Mr. Matthew S. Walker, Deputy District Attorney, Contra Costa County, who is acting as legal adviser to the Air Pollution Control District to meet with Mr. Ross and prepare for approval a working agreement covering this matter. Mrs. McMahon then offered to discuss this subject with the Board of Supervisors of the City and County of San Francisco as well as a policy of advancing funds as a loan to cover current operations for the Air Pollution Control District, pending receipt of funds from other counties.

Chairman Poss then requested Mr. Walker to review briefly the Bay Area Air Pollution Control District Act with particular reference to the dates designated in this law.

Mr. Walker reviewed the work of the District in the first, organizational year. He stated that a budget for 1956-57 should be started as soon as convenient because it must be submitted to the Counties by June 15th. He pointed out that after October 1, 1956 the work of the District will become extremely complicated because the District, in addition to working on a new problem of regulation -- air pollution, is working under a unique governmental structure and is in fact pioneering this method of administration.

Mr. Goyak, Secretary of the Board, reporting on communications, stated that a list of correspondence received by his office had been distributed to each member of the Board. He directed the attention of the members of the Board to the items listed on this activity report and the availability of various reports and publications which had been received. He invited the members to visit his office and to see the correspondence and library which had been accumulated. He stated that all applications for employment were being referred to Mr. Della Maggiore, Chairman of the Personnel Selection Committee.

Mrs. McMahon introduced Mr. Benn Martin in charge of Air Pollution Studies, San Francisco Department of Public Works. Mr. Martin outlined briefly the air pollution control studies and activities which had been carried on by the City and County of San Francisco, Department of Public Works and Health Department. He stated that the Mayor, the Chief Administrative Officer, the Director of Public Works and Dr. Sox, Health Director have supported and encouraged cooperative Bay Area measures leading toward the reduction of air pollution wherever possible.

Mr. Dunn invited the Board to hold its next meeting in the Board of Supervisors Chambers in the Alameda County Court House. The offer was accepted and after some discussion as to the date, Chairman Poss designated that the next meeting would be held at 10:00 a.m. on Wednesday, February 15, 1956 at the Alameda County Court House in Oakland.

Being no further business, the meeting was adjourned at 12:15.

U.C. BERKELEY LIBRARIES



C101742684